Are you passionate about protecting the environment? Do you go out of your way to reduce, reuse, and recycle? Do you envision a waste-free future?

If you answered yes to those questions, then we'd like to hear from you.

We are the Resource Productivity and Recovery Authority (RPRA), Ontario's circular economy regulator.

Our vision is a circular economy today for a waste-free tomorrow. Our mission is to support compliance with individual producer responsibility through education and enforcement to foster Ontario's circular economy, spur innovation, and protect the environment.

We are looking for a talented and committed individual to join us as a Data Analytics Product Delivery Specialist to support the government's efforts to protect the environment and advance a new economy in which all waste is reused, recycled, and reintegrated.

## DATA ANALYTICS PRODUCT DELIVERY SPECIALIST

The Data Analytics Product Delivery Specialist is responsible for supporting RPRA's operations and programs, including public reporting, by generating evidence-based insights, providing recommended data analysis projects to support decision-making, and designing and preparing sophisticated reports and dashboards. This position leads end-to-end project and product delivery for RPRA's data team, liaising and working collaboratively with all RPRA departments to determine business requirements, achieve alignment on project parameters, and deliver useful and effective data products and/or data-driven recommendations.

**Practically speaking, you will:**

- Lead end-to-end data project delivery to internal clients (e.g., RPRA's compliance or finance departments):
    - Act as lead liaison between RPRA departments and the data team, identifying and documenting business requirements for new and existing data analytics, datasets, and reporting projects.
    - Design and implement solutions that meet business needs, working closely with the data team and the RPRA IT team to ensure that data solutions are aligned with the business requirements
- Perform data analyses on both quantitative and qualitative data relating to various organizational functions and programs, including data obtained through RPRA's registries, internal operational data, and external data relevant to RPRA's mandate
- Utilize advanced statistical methods and analytical techniques to analyze complex datasets, identify patterns, trends, and correlations and extract actionable insights
- Design and create comprehensive reports and data visualizations to effectively communicate findings and insights to internal and external stakeholders, including the public via RPRA's website

- Mentor and train less experienced team members to drive effective and efficient data analysis processes and data product delivery
- Work with RPRA departments to develop and maintain data dashboards, models and reports to support business decision-making.
- Stay current on emerging trends and best practices in data analytics and reporting and identify opportunities to incorporate new approaches and/or technologies into our work
- Ensure the quality and accuracy of data used in our analytics and reporting by identifying and resolving data quality issues as needed

Other Duties

- Perform other related duties as assigned.

## Qualifications

### Education

- Post-secondary education in data science, engineering, statistics, business, economics or a related field

### Experience

- 4-6 years in data analysis and project/product delivery roles
- Experience in leadership roles an asset.
- Data storytelling skills
- Proven expertise in advanced data analysis and modeling and statistical methodologies
- Proficiency in SQL, Python and R
- Proven expertise in Power BI or other advanced data visualization software
- Experience working with Microsoft Azure environment – experience with Microsoft Fabrics considered a significant asset
- Advanced knowledge in MS Office. Specifically, advanced proficiency in Microsoft Excel for data manipulation and analysis (including VBA).
- Experience working with Salesforce CRM is considered a significant asset
- Proficiency in Agile methodologies and ceremonies (Scrum, Kanban, etc.) with proven working knowledge of Jira and Confluence
- Excellent problem-solving and critical-thinking skills
- Demonstrated organizational skills and ability to prioritize and multi-task
- Strong interpersonal and customer service skills; demonstrated ability to work in a team and maintain positive relationships with stakeholders
- Excellent oral and written communication skills, with the ability to explain technical concepts to non-technical stakeholders
- Ability to apply discretion and judgment in working with confidential information
- Knowledge and understanding of regulatory environments and/or extended producer responsibility is an asset

## Travel Requirements

- Occasional, as required, primarily GTA and/or Ontario.

**Physical Demands**

- Office/Desk Job

**Working with the Resource Productivity and Recovery Authority**

This is a permanent role working Monday-Friday from 9:00am-5:00pm, with flexibility as needed. Our highly attractive total compensation plan includes a competitive salary (commensurate with experience), health benefits, pension, sick/wellness days, personal days and three weeks of vacation.

We have a hybrid work arrangement and support flexible work schedules. **Remote work is expected to be completed from a location within Ontario**.  We are conveniently located in North York on the Yonge subway line at Sheppard Avenue.

You will be a part of a collaborative team doing ground-breaking and meaningful work with a critical environmental and economic mission.

RPRA is committed to maintaining a professional and respectful work environment. RPRA prioritizes the safety and well-being of its employees. Harassment or disrespectful behaviour of any kind by any individual towards our employees will not be tolerated.

We strive to build a team that reflects the diversity of the community we work in and encourage applications from traditionally underrepresented groups such as women, visible minorities, Indigenous peoples, people identifying as LGBTQ2SI, veterans, and people with disabilities.

RPRA welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

**Min: $82,571 – Mid: $103,214**

**How to Apply:**

All applicants and referrals: submit your resume to HR with the job title in the subject heading via careers@rpra.ca