Sign Manifest for Waste Drop-Off (Return to Generator)

This document serves as a quick reference guide for the steps using the mobile app to sign a manifest for a waste drop off for waste returned to the Generator in the Hazardous Waste Program (HWP) Registry.
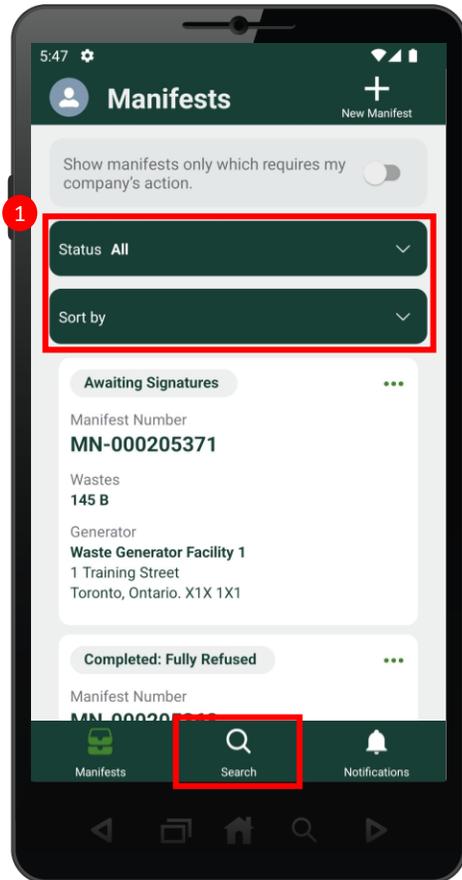
1 Search for the **Manifest** that was returned to your generating facility..

Note: Manifests are listed in reverse numerical order. Use the Status and Sort options to help narrow the list of manifests.
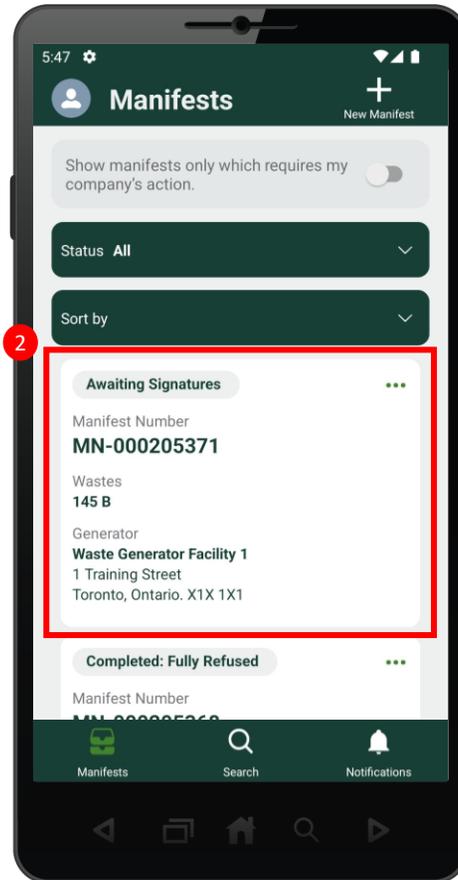
2 Select the Manifest that was returned to your generating facility.
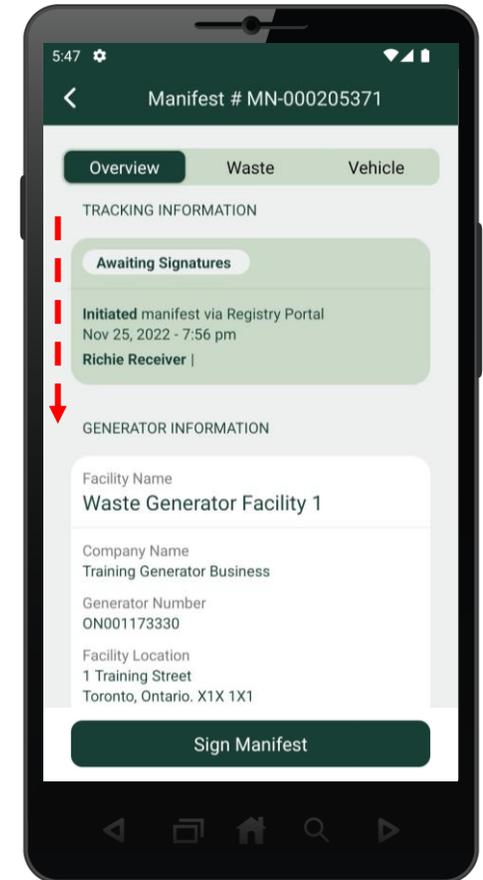
3 Scroll through and review the contents of the manifest. Review the information on each manifest tab: Overview, Waste, and Vehicle.

Hazardous Waste Program | Quick Reference | Resource Productivity and Recovery Authority

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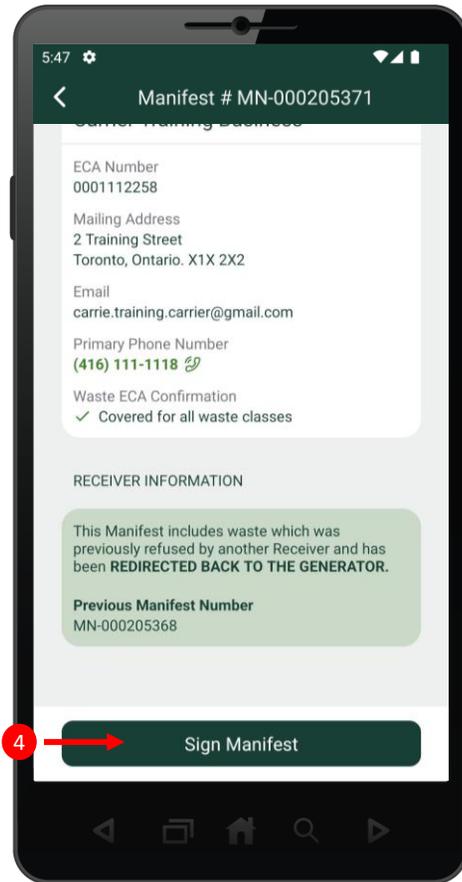
④ Once you have reviewed the manifest, select the **Sign Manifest** button.
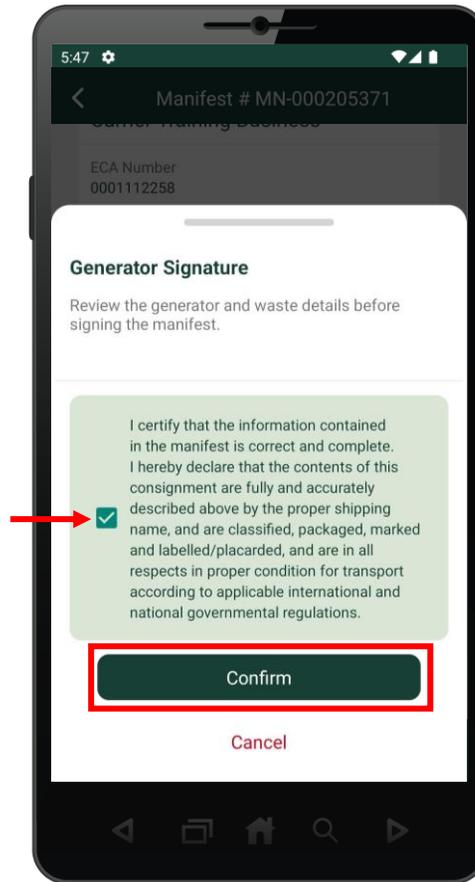
⑤ Select the certification checkbox and then select the **Confirm** button.
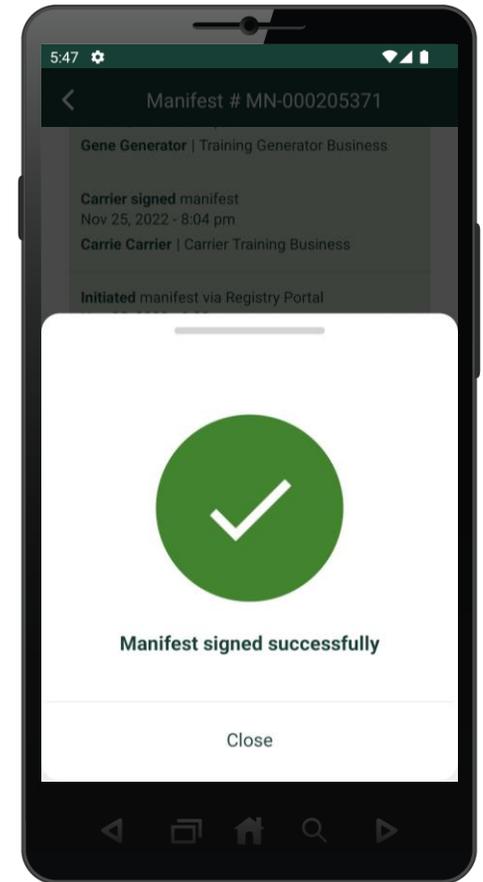
⑥ The manifest has been successfully signed.