

**Resource Productivity & Recovery Authority
Board Meeting Minutes**

Thursday, May 11, 2017 at 10:00 a.m.

Novotel North York, Cummer Room, Toronto, Ontario, Toronto, Ontario

In Attendance:

Directors:

Glenda Gies (Chair)

Joyce Barretto

David Brezer

Nidhi Tandon

Tom Wright

Guests:

Wendy Ren, MOECC

Staff:

Geoff Rathbone, Acting CEO

Wilson Lee, Director of Communications and Stakeholder Relations

John Lee, Compliance & Enforcement Consultant

Sarrah Young, Board Secretariat

1. CALL TO ORDER

With a quorum present, the meeting was called to order at 10:02 a.m.

1.1. Adoption of the Agenda

Motion: To adopt the agenda.

The motion was duly moved and seconded. Carried

1.2. Declaration of Real, Potential or Apparent Conflict of Interest

None were declared.

1.3. Correspondence

The Acting CEO noted that the correspondence from Stewardship Ontario and Canadian Stewardship Services Alliance is background information for an item that will be on the May 23 Board meeting agenda.

Motion: To receive the correspondence items for information.

The motion was duly moved and seconded. Carried

2. APPROVAL OF MINUTES

2.1. Minutes of the April 27, 2017 Board Meeting.

There were a few edits noted.

Motion: To approve the minutes of April 27, 2017 as amended.

The motion was duly moved and seconded. Carried

3. CODE OF CONDUCT FOR COMPLIANCE PERSONNEL

The Board discussed the proposed Code of Conduct and a few minor edits were suggested.

Motion: Whereas it is RPRA's objective to fulfil s.16.1 of the Transitional Operating Agreement between RPRA and the Minister of the Environment and Climate Change regarding a Code of Conduct for compliance and enforcement personnel; and,

Whereas the proposed Code of Conduct has previously been reviewed by both the Finance Committee and the Ministry of the Environment and Climate Change and revisions made based on suggestions received,

Be it therefore resolved that;

The Board of Directors hereby approves the Code of Conduct for Compliance Personnel as amended.

The motion was duly moved and seconded. Carried

4. ACTING CEO REPORT

The Acting CEO spoke to the report and provided clarification on a few points.

5. OTHER BUSINESS

There was no other business.

6. IN-CAMERA DISCUSSION

Motion: To move In Camera.

The motion was duly moved and seconded. Carried

Motion: To move out of In Camera.

The motion was duly moved and seconded. Carried

7. ADJOURNMENT

The meeting was adjourned at 12:40 p.m.