



December 7, 2022

Geoff Rathbone and Carrie Nash  
Co-Managing Directors, The Continuous Improvement Fund  
132 Commerce Park Dr., Unit K, Ste. 511  
Barrie, ON  
L4N 0Z7

Dear Mr. Rathbone and Ms. Nash,

**RE: Approval of the Continuous Improvement Fund Windup Plan Amendment Proposal**

I am writing to advise you that the Resource Productivity and Recovery Authority's Board of Directors has conditionally approved the Continuous Improvement Fund's (CIF) proposed Windup Plan Amendment.

The Windup Plan Amendment approval is conditional on the implementation of an opt-out provision, to be approved by the Authority, that will allow any municipality, recycling association, and First Nations community eligible for a share of the disbursement of any CIF surplus funds to choose to receive that disbursement upon the wind up of the Fund.

RPRA staff will continue to engage with you, as well as representatives of the Association of Municipalities of Ontario, to develop the details of the opt-out provision.

Until the terms of this condition are met, or in the event that the CIF provides notice that it no longer wishes to proceed with the Windup Plan Amendment, the Windup Plan as approved by the Authority on December 22, 2020, will remain in effect.

In accordance with the *Waste Diversion Transition Act, 2016*, this approval will be published on the Authority's website. A report describing the consultation process and summarizing stakeholder feedback will also be posted on the Authority's website.

The CIF may communicate the Authority's decision to conditionally approve the CIF Windup Plan Amendment only after the Authority publishes its decision.

Sincerely,

Frank Denton  
Chief Executive Officer, Resource Productivity and Recovery Authority

Cc: Robert Poirier, RPRA Chair of the Board  
Wilson Lee, RPRA Chief of Programs and Public Affairs  
Barbora Grochalova, RPRA Senior Resource Recovery Program Analyst, Blue Box Transition  
Dave Gordon, Senior Advisor, Waste Diversion, Association of Municipalities of Ontario